



**Client:** Solaire Concierge **Project:** Website Copy

# You have a Never-Ending To-Do List. We have a Team of Expert Concierges. Let's Trade.

Swap your nagging responsibilities for freedom and flexibility with Solaire Concierge.

With more than a decade of experience providing stellar services to our VIP clients, we're more than just your go-to for errands. Think of us as the Fairy Godmother you never had.

Whether you're looking to streamline your personal, home or professional life, we're ready to work our lifestyle management magic – and, what's more, we'll do it with a smile.

From booking your morning gym session to arranging the party of a lifetime, we'll take the organizational headache off your hands. So, wave goodbye to domestic drudgery, and hello to more free-time doing the things you love.

## Sign Up to our Premiere Limited Membership Programme for the Five-Star Service you deserve.

## How we can Help

Imagine your daily routine without the daily grind. No chores to complete, no errands to run, no phone calls to make. Imagine a schedule organized so seamlessly that all you have to is show up.

We want to create a world where stepping through your front door after a long day means hours of you-time – not hours ticking off tedious jobs, while time ticks away.

From the small tasks like organising bookings, appointments and travel plans, to the big projects like home improvements, vacations and events, our goal is to tackle the tasks that leave you drained – and bring balance and calm back to your daily routine.

## And, perhaps, whisk you away for a weekend in Paris or two. But that's up to you. After all, you'll have the time.

### **Corporate Concierge Services**

If you're suffering from professional overload, or your schedule is in need of a long overdue tidy-up, we're ready to step in and step up.

From small tasks such as picking up dry-cleaning or arranging deliveries, to larger projects such as office relocation and assistance with events, we'll keep your business running smoothly – while you take advantage of your new-found free time.

So, whether you're looking for a virtual secretary, vendor coordinator or real estate hunter, when work stress starts to overwhelm and you're too busy to be at your productive best, we'll help you ditch the distractions – and concentrate on the work that really counts.

## **Our Values**

We know that handing the details of your life over to us is a big step. That's why building genuine relationships with our clients is at the heart of what we do. We strive every day to not only bring pride, passion and joy to our work, but integrity and honesty too.

No matter what task you delegate to us, you can trust us to provide impeccable customer care, quality results, and a fully confidential service.

## What We Offer

We want your day to run as seamlessly as possibly. That's why we offer a wide range of personal, corporate and home concierge services to tackle life's most common frustrations. But, we're always open to expanding what we offer. So, if you have a job in mind we haven't listed yet, simply get in touch. We'll still roll out the red carpet for you.

#### **Personal Concierge Services**

Let us create a tailored solution specifically for your busy lifestyle. If you're a parent struggling to keep up, a professional snowed under at the office, or just someone who wants to get more joy out of life, we can take the hard work off your hands – and help restore the balance.

## Personal Services include, but are not limited to:

- · Booking Appointments
- Home Management
- $\cdot$  Travel Coordination
- $\cdot$  Gym Bookings and other Wellness Services
- $\cdot$  Dealing with Your Daily To-Do List of Necessities
- · Setting up Large Gatherings as well as Private Events
- $\cdot$  Arranging and Overseeing Professional Services for Your Home
- · Selecting and Purchasing Gifts

Maximise My Free Time

## **Corporate Concierge Services**

Our highly-trained concierge team are ready to transform your productivity, and your profits – no matter the size of your business, or your list of tasks. With years of experience providing professional services to our VIP clients, you can trust us to deliver flawless results. From simple admin, to complex projects and everything in between, we'll keep things flowing effortlessly, so you can focus on the work you do best.

## Our trusted Corporate Service Providers include:

- · General Contractors
- Interior Design Services
- · Real Estate Solutions
- · Personal and Corporate Event Planners
- Travel Planning Experts
- · Professional Movers & Storage Facilities
- · Personal and Executive Assistants

Boost My Productivity

#### **Home Management Services**

Thinking of tackling a tough home improvement project? Want to add a little panache to your interior design? No time to carry out urgent repairs? Our Home Concierge Team are on hand to transform your living space into an immaculate oasis of beauty, calm and functionality. Whether it's an emergency fix or a long-term creative project, we'll be there to support you every step of the way.

## Our Home Management Services include but are not limited to:

- $\cdot$  Vendor Coordination
- · Home Improvement Estimates
- · Interior Design Ideas and Estimates

- $\cdot$  Vacation Home Management
- Project Management
- $\cdot$  Emergency Repairs and Services

Transform My Home

# Lighten the Load of Your Busy Lifestyle

Desperate to tackle your to-do list and don't know where to start? Take the first step to a calmer, happier and more productive you. Sign up as a Solaire VIP member today.

Change my Life